

UFF-Brevard Executive Meeting

January 25, 2014

Attendee's: Nick Pachota, Laura Earle, Lynn Spencer, Norma Rudmik, Jessica Milford, Karen MacArthur
Observers: Bill Imre, Judi Schatte, Debra Marshall

Call to order at 11:54am by President Nick Pachota

Agenda

Lunch, Welcomes and Introductions

Old Business:

- **Approval of Minutes** from last meeting (not available to approve for this meeting, will approve December meeting and January meeting minutes at the February meeting)
- **Treasurer Report** (not present)-Nick reported that the annual budget was reported to the state level and are waiting for approval. Exact financial number not available to report at meeting. Purchases from last term include the thumb drives and meeting costs for those who attended. There was no social, so not money taken out for that.
- **Meeting dates for Spring Term**-Tentative Executive council meeting dates sent by Nick were discussed and changes were made to some dates, the following dates and times were agreed by all parties:
February 28, 2014 @ 11:30am
March 14, 2014 @ 1:30pm
April 18, 2014 @ 1:30pm
May 2, 2014 @ 11:30am
- **Membership Report**- 3 new members have signed up, membership is still down (58% compared to 64% previously). Nick reported they are working on increasing numbers and getting the updates current between the school and the state, Judy offered to help recruit.
- **Committee Reports**
AAC (Laura)-Survey was sent out to faculty asking if they knew the purpose of AAC, results came back that many faculty do not understand role of AAC, there is also confusion regarding the difference between the AAC and TPDC by faculty. Regarding CTE, there is worry this will present a conflict with the TPDC. There have been some complaints from faculty regarding the CDC and how committee operates.
TPDC (Norma)-Not much to report, last meeting was last fall, talk about how CTE and TPDC will work together to ensure that CTE does not try to take over role of TPDC, Kris Hardy is the chair of the Professional Development Committee (PDC) and is involved in professional development

programs for faculty. Union's stand is that faculty who have suggestions or ideas regarding professional development should present to PDC, if approved, those recommendations can be sent to CTE, and CTE can give approval regarding funding, and then report back to PDC.

Since Carol Bourke has retired, her position is available for replacement in the AAC, the Union needs to have representation in that position. There was also a comment that the Rank and Tenure committee need to have representation from the Union as well.

New Business:

- **Campus Information Sessions-** Idea is to have one at each campus as soon as possible and then schedule a second one later in the term. Discussion took place regarding how would be the best way to disseminate information to faculty who attend. Lynn made a sample agenda, but many agreed there were too many items to cover: meetings need to have a set time so they do not 'drag' out, suggestions were made to reintroduce the Union at the meetings, and briefly explain its role, and then ask faculty for their needs (open forum style). Another suggestion was to distribute information to faculty by creating you tube videos with short snip-it's of information or compiling an email or newsletter to send out to faculty (similar to 'News you can use'). The following dates, times, and attendees were set for the campus meetings:
February 3, 2014- Cocoa @ 2pm Lynn, Judi
February 10, 2014- Melbourne @ 2pm Lynn, Norma
February 17, 2014- Titusville @ 2:30pm Lynn, Judi
February 24, 2014-Palm Bay @ 2:30pm Lynn, Judi
** Nick and Laura said they would try to attend all meetings also
- **Subcommittees for Union-**Nick stated he wanted to create 5 sub-committees within the Union to focus on. He would like an EC member to chair each and recruit Union members to participate, with the understanding that the chair would facilitate (not do all the work) and encourage Union member participation. The hope is by involving the members they will see what the Union can do for them and this may in turn increase membership. The five committees are as follows:
Membership/Socials- Niko is the chairperson (nominated by Nick)
Nominations- Positions becoming vacant are Vice President, Treasurer, and Senators, Judi will be the chairperson of Nominations committee. Laura and Lynn will also be members of that committee.
Legislative- needs to contain members that know the contract and can do research, Norma will be the chairperson and said she would try to recruit some of the librarians
Bargaining/Negotiations-Lynn will be the chair and recruit the team
Communications-To help with updating website, sending emails, You-Tube video production (Debra Marshall stated she could help with this), chairperson was not decided at meeting

- **Support Staff Position-** Nick stated it would be nice to have a person who would be willing to devote 1 hr or so a week to help with secretarial items such as printing agenda's for the meetings, updating the contact list for the EC and Union members. Possibility that a stipend could be offered to person willing to take on responsibility. Judi offered to accept position without stipend, with option to accept stipend if workload increases over time. Judi will be an ex-officio member of the Executive Committee.
- **Provost Meeting-** Nick attended the last one, next one will be next week. Grievances were discussed at last meeting, but no formal decisions have been made, details cannot be discussed.
- **Other-** Karen stated that communication has been difficult with the 4 involved with getting the website fixed, she recommended a conference call with all 4 attendees (Nick, Michael, Karen, and the webmaster) would be the best way to get the situation resolved.

Motion was made and seconded to adjourn meeting, meeting adjourned at 1:41pm

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